Student Technology
Fiscal Year 2006-07

Dr. Jim McCrory:  
Comment:  
Signature:  
Date:  

Tim Chadbourne:  
Comment:  
Signature:  
Date:  8/23/06

Gary Gatch:  
Comment:  
Signature:  Gary Gatch  
Date:  8/19/06

Dale Martin:  
Comment:  need to verify if wrong is present  
Signature:  
Date:  

Tyron Tinnerelle:  
Comment:  
Signature:  
Date:  8/24/06
Student Technology Fee
Funding Request Form
Special Initiative Fiscal Year 2006-07
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment requested and pricing.

Prepared by: [Signature] For: Campus Wide Initiative

College: Campus Community Campus: NSU-Natchitoches Department: Campus Community

Where will requested equipment be located/installed/housed: Bldg.: Selected buildings Room: N/A

Are property policies and procedures in place by the department for equipment requested. Yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date

1. Describe target audience.

All students that attend the Jonesville campus.

2. Describe project/initiative for which you are requesting funds.

To purchase a printer for the Jonesville campus for student use in the computer lab.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To make modern technology available for students in a lab environment. Students will be able to print coursework materials.

4. Indicate how each project objective will be evaluated.

The effectiveness of the printer will be measured by student enrollment in each class.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

This project will directly affect all students that attend the Jonesville campus.

6. If funded, which NSTEP (http://www.nsula.edu/nstep/NSTEP.pdf) objective will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

This purchase will fulfill the following NSTEP objectives:
Objective 1: To improve access to technology by students, faculty, and staff at Northwestern State University.
Objective 2: To provide classrooms with updated technology and multimedia.
Objective 3: To upgrade student technology laboratories with modern technology.
Objective 8: To encourage innovation and research.
7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Jennifer Long-Martin, Student Technology – will serve as project manager

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Once the equipment is purchased and installed, Student Technology will provide technical support.

9. Provide a schedule for implementation and evaluation.

<table>
<thead>
<tr>
<th>Funding</th>
<th>August</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase</td>
<td>September</td>
</tr>
<tr>
<td>Installation</td>
<td>October</td>
</tr>
<tr>
<td>Equipment</td>
<td>should be available for student viewing by the end of the semester.</td>
</tr>
</tbody>
</table>

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The hardware should have a life span of at least 5 years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

The equipment will be located in the computer lab viewed by the secretary.

12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. All of the information requested must be attached or the request will not be accepted.

Attached.

13. Attach a letter of support for the project signed by the requesting unit’s Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).

Attached.
### SHOPPING CART

Today's Date: 7/27/2006 10:23:31 AM  
Contract: LA - STATE OF LOUISIANA (WSCAI) (404160-A83309)

Product availability and product discontinuation are subject to change without notice. The prices in this shopping cart are valid for 30 days from the date above. If you do not wish to place this order electronically, please include this form when submitting your purchase order.

Show address and comment fields. Use the File - Print option to print this form for your future reference.

<table>
<thead>
<tr>
<th>Items/description</th>
<th>Part no</th>
<th>Unit price</th>
<th>Qty</th>
<th>Ext price</th>
</tr>
</thead>
<tbody>
<tr>
<td>HP LaserJet 4350tn printer</td>
<td>Q5408A#ABA</td>
<td>$1,725.00</td>
<td>1</td>
<td>$1,725.00</td>
</tr>
</tbody>
</table>

**In the box:**
- Power cord, control panel overlay, print cartridge, software and documentation,
- Getting Started Guide, support flyer, HP Jetdirect Fast Ethernet embedded print server, additional 500-sheet input paper tray

**Print speed, black**
- Up to 55 ppm

**Two-sided printing**
- Automatic (optional)

**Duty cycle**
- Up to 250,000 pages per month

**Paper trays (standard)**
- 2 (100-sheet multipurpose tray, 500-sheet input tray)

**Paper trays (maximum)**
- 5 (100-sheet multipurpose tray, three 500-sheet input trays, 1500-sheet input tray)

**Input capacity (std/max)**
- Up to 1100/Up to 3100

**Output capacity (std/max)**
- Up to 300 (250 face down, 50 face up) / Up to 800

**Media sizes**
- Letter, legal, executive, statement, envelopes (No. 10, Monarch)

**Memory (std/max)**
- 80 MB/512 MB

**Print quality**
- Up to 1200 x 1200 dpi

**Included paper-handling accessories**
- 50-sheet rear output bin, 250-sheet top output bin

**Optional paper-handling accessories**

**Options not Included:** Two-sided printing accessory, 75-envelope feeder, 500-sheet stacker or 15-sheet stapler/600-sheet stacker

| HP LaserJet 4250/4350 smart print cartridge, black (20,000-pages) | Q5942X   | $217.00  | 4   | $868.00   |

**Subtotal:** $2,593.00