Student Technology Fee Funding Request Form
Special Initiative Fiscal Year 2007-08
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment requested and pricing.

Prepared by: STAT __________________________ For: Student Technology __________________________
College: __________________________ Campus: NSU-Natchitoches Department: Student Technology

Where will requested equipment be located_INSTALLED_Housed: Bldg. Selected buildings Room ______
Total amount requested $10,943.01 Any matched funds: Yes No Department ______

Are property policies and procedures in place by the department for equipment requested. Yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date ________________

1. Describe target audience.

All students that attend NSU.

2. Describe project/initiative for which you are requesting funds.

To purchase workstations for 4 multimedia classrooms and equipment for the student checkout.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To make modern technology available for students in a lab environment.

4. Indicate how each project objective will be evaluated.

The effectiveness of the project will be measured by student enrollment at the university.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

This project will directly affect all student enrolled at NSU.

6. If funded, which NSTEP (http://www.nsula.edu/nstep/NSTEP.pdf) objective(s) will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

This purchase will fulfill the following NSTEP objectives:
Objective 1: To improve access to technology by students, faculty, and staff at NSU.
Objective 2: To provide classrooms with updated technology and multimedia.
Objective 3: To upgrade student technology laboratories with modern technology.
Objective 8: To encourage innovation and research.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Jennifer Long Martin – Student Technology, will serve as project manager

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Once the equipment is purchased and installed, Student Technology will provide technical support.

9. Provide a schedule for implementation and evaluation.

Funding – September
Purchase – September
Installation – October
Equipment should be available for student usage by October 2007.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The hardware should have the life span of at least 5 years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

The equipment will be housed in locked cabinets.

12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. All of the information requested must be attached or the request will not be accepted.

13. List two individuals and their letters of support for the project. The letters needs to be from unit’s Dean, the appropriate Vice President or the SGA President.

1. SGA President
2. 
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Workstations for Multimedia classrooms</td>
<td>$5,407.20</td>
</tr>
<tr>
<td>Equipment for student checkout</td>
<td>$5,535.81</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$10,943.01</strong></td>
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</tbody>
</table>
Dell recommends Windows Vista® Business.

View/Print Cart

Print This Page

E-quote Number: 1001407843595
Saved By: Alfred Ehlers ehlersa@nsula.edu
Phone Number: (318) 357-6482
Purchasing Agent: Diana Cobb
Saved On: Monday, August 13, 2007
Notes/Comments: 
Expires On: Friday, October 12, 2007
Additional Comments: 

**Description**

OptiPlex 745 Small Form Factor (Vista)

Date & Time: August 13, 2007 1:54 PM CST

**SYSTEM COMPONENTS**

**OptiPlex 745 Small Form Factor (Vista)**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Component Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB), Genuine Windows Vista® Business, no media, 32 Edition, English</td>
</tr>
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</table>

**Catalog Number:** 25 E1778_VISTA

**Module**

**OptiPlex 745 Small Form Factor**

**Description**

Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB)

**Operating System(s)**


**Memory**

2.0GB DDR2 Non-ECC SDRAM, 667MHz, (2DIMM)

**Keyboard**

Dell USB Keyboard, No Hot Keys, English, Black

**Monitors**

Dell 17 inch UltraSharp™ 1708FP Flat Panel, Adjustable Stand, VGA/DVI

**Video Card**

128MB ATI Radeon X1300 (1 DVI/1 TV-out), low profile

**Boot Hard Drives**

80GB SATA 3.0Gb/s and 8MB DataBurst Cache™

**Floppy Drive and Media Card Reader Options**

Dell 13 in 1 USB Media Card Reader

**Mouse**

Dell USB 2-Button Optical Mouse with Scroll, Black

**Lead Free Motherboard**

RoHS Compliant Lead Free Chassis and Motherboard

**Removable Media Storage Devices**

8X Slim DVD+/-RW Roxio™ Dell Edition, Cyberlink™ for Vista Home Basic/Bus

**Speakers**

No Speaker
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<tbody>
<tr>
<td>Resource CD</td>
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<td>Dell Energy Smart</td>
<td>Dell Energy Smart Enable</td>
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<tr>
<td>Security Hardware</td>
<td>Chassis intrusion switch option</td>
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<tr>
<td>Hardware Support Services</td>
<td>4 Year Limited Warranty plus 4 Year NBD On-Site Service</td>
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<tr>
<td>Installation Support Services</td>
<td>No Onsite System Setup</td>
</tr>
<tr>
<td>Mouse Pad</td>
<td>Mouse Pad</td>
</tr>
<tr>
<td>Labels</td>
<td>Vista Premium Sticker</td>
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**TOTAL:** $5,407.20
Dell recommends Windows Vista® Business.

View/Print Cart

E-quote Number: 1002740634634

<table>
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<th>Saved By: Alfred Ehlers</th>
<th>Phone Number: (318) 357-6482</th>
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<tr>
<td><a href="mailto:ehlersa@nsula.edu">ehlersa@nsula.edu</a></td>
<td>Purchasing Agent: Diana Cobb</td>
</tr>
<tr>
<td>Saved On: Tuesday, August 14, 2007</td>
<td>Notes/Comments:</td>
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<td>Expires On: Saturday, October 13, 2007</td>
<td>Additional Comments:</td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>Handycam DCR-HC28 DV 20X Zoom Digital Camcorder</td>
<td>10</td>
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<td>$2,790.00</td>
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</table>

Total Price

- Sub-total: $5,535.81
- Shipping & Handling: $0.00
- Tax: --
- State Environmental Fee: --
- Total Price: --