Student Technology Fee
Funding Request Form
Surplus Funds for Fiscal Year 2006-07
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment and pricing.

Prepared by: STAT For: Student Checkout

College: College: NSU Department: All

Campus: Watson Room 113

Where will requested equipment be located/installed/housed: Bldg. Watson Room 113

Are property policies and procedures in place by the department for equipment requested. Yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date

1. Describe target audience.

All enrolled students of NSU.

2. Describe project/initiative for which you are requesting funds.

to purchase/replace laptop for the student checkout.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

to provide students with updated technology to perform coursework & research.

4. Indicate how each project objective will be evaluated.

The project will be evaluated by the number of students that checkout the equipment.
5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

The equipment will be available to all enrolled students at NSU. The equipment will replace laptops that are currently being used by students.

6. If funded, which NSTEP (http://www.nsula.edu/nstep/NSTEP.pdf) objective will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

Objective #1 - To improve access to technology by students, faculty & staff at NSU.

Objective #2 - To provide a system for maintenance, upgrade, user training, & support of technology that will extend into the future.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Jennifer Long Martin - Purchasing & Equipment Implementation
8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Alfred Elders - Teen Fee - Technical Support

9. Provide a schedule for implementation and evaluation.

June - Purchase/receive equipment
July - Implementation & equipment
August - Students will be able to check out equipment beginning of Fall 07 semester.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

Expected life of laptops are 3 to 5 years because of wear & tear of the usage.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Tech Fee grant.

Security cabinets are in place behind locked doors and the equipment (laptops) are checked out through the library system.
12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment.

13. Attach a letter of support for the project signed by the requesting unit’s Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).
Dell recommends Windows Vista™ Business.

**View/Print Cart**

Print This Page

**E-quote Number:** 1002761905186

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<tr>
<th>Saved By</th>
<th>Phone Number</th>
<th>Purchasing Agent</th>
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<tbody>
<tr>
<td>Alfred Ehlers</td>
<td>(318) 357-6482</td>
<td>Diana Cobb</td>
</tr>
<tr>
<td><a href="mailto:ehlersa@nsula.edu">ehlersa@nsula.edu</a></td>
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<td>Monday, July 02, 2007</td>
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**Description**

**Latitude D820 (Vista)**

Date & Time: May 03, 2007 3:41 PM CST

**SYSTEM COMPONENTS**

**Latitude D820 (Vista)**

- Intel® Core™ 2 Duo T7200 (2.00GHz)  4M L2 Cache, 667Mhz Dual Core, Genuine Windows Vista™ Business, with media

<table>
<thead>
<tr>
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**Module**

<table>
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<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Latitude D820</td>
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<tr>
<td>Operating Systems</td>
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<td>Module Bay Devices</td>
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<tr>
<td>S-Video / Modem Cable</td>
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<tr>
<td>Resource CD</td>
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**System Details**

- **Qty:** 40
- **Unit Price:** $2,015.54

Additional System Components:

- 15.4 inch Wide Screen WXGA LCD Panel
- 2.0GB, DDR2-667 SDRAM, 2 DIMMS
- Internal English Keyboard
- 256MB NVIDIA® Quadro NVS 110M TurboCache™
- 80GB Hard Drive, 9.5MM, 5400RPM
- Standard Touchpad
- No Floppy Drive
- Dell Wireless® 350 Bluetooth Module for Vista
- 90W A/C Adapter
- 8X DVD+/RW w/Roxio and Cyberlink Power DVD™ for Vista Basic, Business
- Dell Wireless™ 1490 802.11a/g Dual-band Mini Card
- Modem Cable
- Resource DVD - Contains Diagnostics and Drivers for Vista

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<td>Hardware Support Services</td>
<td>4 Year Limited Warranty plus 4 Year NBD On-site Service and CompleteCare</td>
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**TOTAL:** $80,621.60

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¹ Applicable sales taxes are currently unavailable in the Dell Online Store for your order. The amount of sales tax applicable for the items you have selected will be communicated to you via email or phone following receipt of your online order.

² For shipments of certain products to California, a state environmental fee of up to $10 per item will be added at order invoice. For shipments of certain items to Alberta, Canada, a provincial environmental fee will be applied to your invoice. Pricing, specifications, availability and terms of offers may change without notice and are not transferable. Offers may not be combined with other discounts or promotional offers. Taxes, fees, shipping and handling and any applicable restocking charges are extra, vary, and are not subject to discount. Offer valid only for end-user customers and not for resale by customer. Dell cannot be responsible for pricing or other errors, omissions, or consequences of misuse of site and its functions and reserves the right to cancel orders arising from such errors. Refer to your invoice for final information regarding order detail, including tax & shipping amounts.

Prices have been rounded to the nearest dollar for online display. Additional terms and conditions may apply. All sales are subject to Dell’s Terms and Conditions of Sale located at www.dell.com unless you have a separate written agreement with Dell.

Picture is for illustrative purposes only. Price may increase or decrease depending on options selected.

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# REQUEST FOR PURCHASE ORDER

**Vendor**
- **Name**: Software House International
- **Address**: 7485 Elliot Road
- **City**: Baton Rouge, LA
- **ZIP**: 70817
- **Phone**: 225-755-9947

**Ship To**
- **Name**
- **Address**
- **City**
- **St**
- **ZIP**
- **Phone**

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**Academic Master Enrollment #**: 5194538

**LAICU Enrollment #**: 9546959

**Payment Details**
- ○ Check
- ○ Cash
- ○ Account No.
- ○ Credit Card

**Name**
- ____________________________

**CC #**
- ____________________________

**Exp Date**
- ____________________________

**Shipping Date**
- ____________________________

**Approval**
- ____________________________

**Date**
- ____________________________

**Order No**
- ____________________________

**Sales Rep**
- Laurie Conrad

**Ship Via**
- ____________________________

**Notes/Remarks**
- ____________________________